

Banknote Mate 2018

User's Guide

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Welcome to Banknote Mate 2018

Banknote Mate 2018 is the 3rd version of our Banknote collector's software. It has many powerful functions and it is extremely easy to use.

The main goal of the software was to become the best program for Banknote collecting that would help the collectors worldwide to manage their collections. We have mainly achieved this through its friendly interface, functionality (automatic import) and ease-of use. Managing big amount of data has never been easier, clearer and more pleasant.

Banknote Mate 2018 is ideal for amateur as well as for professional use.

Banknote Mate 2018 supports Unicode (UTF8) in order to be practical for users worldwide.

Download and Install

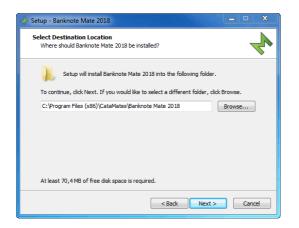
Banknote Mate 2018 is officially supported on Microsoft Windows 10, 8, 7, Vista, XP and 2000.

Step 1: We recommend that you download the latest version of Banknote Mate from our website www.catamates.com which will ensure that you get a stable product.

Step 2: Locate the file on your computer, double click on the installation file and follow the steps in the installation process.



Step 3: Here you can select the installation location for your Banknote Mate software. We recommend installing to the default location.



Step 4: Check the box if you'd like to create a desktop shortcut for quicker access to Banknote Mate 2018.

🔶 Setup - Banknote Mate 2018
Select Additional Tasks Which additional tasks should be performed?
Select the additional tasks you would like Setup to perform while installing Banknote Mate 2018, then click Next.
Additional icons:
Create a desktop icon
Create a Quick Launch icon
< Back Next > Cancel

That's it! Now you can check the Running Banknote Mate for the First Time chapter.

Running Banknote Mate for the First Time

Start Banknote Mate by choosing the Banknote Mate 2018 shortcut from the Windows Start Menu.

The Welcome window is the first program window to appear and this is where you create your first database.

First you can change the language of a program. At the moment you can choose between 12 languages.

If you choose to create a new database, the application will ask you to add Sample Data to your database. The purpose of Sample Data is to get familiar with the program, to try out all the features and to get a feel of how things work.

To open an existing database, check 'Open Existing Database' and either select or enter the existing database that you want to open.

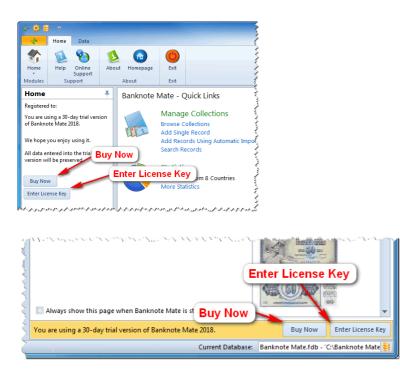
Register/Validating Program

Validating Banknote Mate

Banknote Mate is available as a fully functional trial version, but with entry limitations. After you've installed the software and have purchased a license, you will receive your license information from Catamates.com by email.

Buying License

When using the trial version, you can easily purchase a license from Catamates.com. Just click the 'Buy Now' button in the Home window or click 'Buy Now' in the right bottom corner of the program (yellow ribbon). You will automatically be redirected to our online shop.



Validating your copy of Banknote Mate

After you have purchased a license you will receive an email with license information. Click the 'Enter License' key next to 'Buy' icon in Home window or in the right bottom corner of the program (yellow ribbon). Enter your Registration Name (Owner Name) and Registration Key and click OK to activate your software.

NOTE: You don't need to uninstall the trial version before entering your license information. Your trial database will be preserved and you can continue to work, exactly where you left off. When entering your license information, make sure you enter your Registration Key correctly. Use copy + paste to avoid typing mistakes.

Loss of License Information

In case you lose your license just use our <u>License Key / Download Link Request Form</u> and we will immediately send you an email containing all your CataMates license keys.

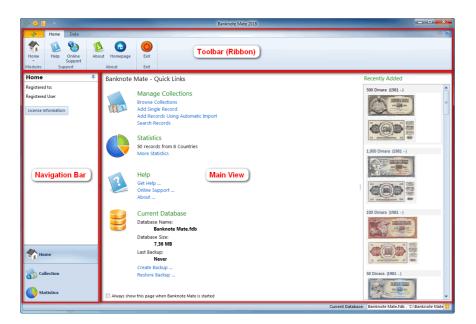
Navigate Through Program

When launching Banknote Mate for the first time it opens a database with trial data if you chose that option by creating new database.

By default, Banknote Mate will start with the layout described under <u>'Home topic'</u>.

The Main View is the central window that changes by switching different modules. The Navigation Bar is the left column that allows you to navigate through the program quickly. You can hide it by clicking the pin icon in the top right corner.

The Toolbar (ribbon) contains icons used to control the program.



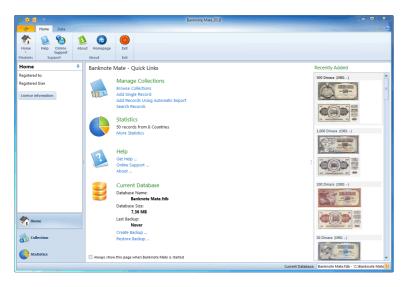
To switch between three main windows (Home, Collection or Statistics) you can either open the dropdown menu in the Toolbar (upper left corner) or choose among them in the navigation panel (bottom left corner).



The Edit tab in the Toolbar contains program information and some shortcuts for managing the database and program <u>settings</u>.

Home

The Home window is the default window that appears when you start Banknote Mate.



In the Main view you can find quick links to the most common topics like Manage Collection, Statistics, Help and Current Database. 'Recently added' data is on the right side. By double clicking the image, a larger image appears.

In the Navigation bar you can see license details or the registration status. Below, you can browse through other two main categories: Collection and Statistics.

The Toolbar contains a link to the support service and an About link that helps you operate the program.

Collection

The Collection window is the one, where you are probably going to spend most of your time, editing banknote lists. It contains your collection list, you can choose different views and filters and exposes image and details for selected banknotes.

The Main view shows your collection list. You can customize the preview by using View and Customization options in the Toolbar. Choose among four different views: detail, detail and picture, card detail and card picture. What you see in the list depends on what kind of filters you are using. More about it is described in the topic: <u>Filter, Search And Sort</u>

Collection Data	0
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	5000
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Collection Collection Quick online search	Delcampe 👻

IMPORTANT NOTE: On the top of the main view you can find the paging tool. Due to potentially large amounts of data in your collection list, the displayed records are limited to 1000 records per page. You can move through the pages by using the 'Prior' and 'Next' buttons. You can also change the number of displayed records by manually changing the value.

		Bankn	ote Mate 2018							
Q		7	3		5	4				ç
Advanced Filter	Clear Filter	Filter Builder	Advanced Sort	Table View *	Image Size *	Print Current View *	Export View *	Customize Table 🔻	Details View *	Col
	Filter	and Sort				View		Customia	ation	Col
		Reco	ords: 0	- 1000	t ¢ of 5	Search Rec	ords	Q	* *	5,000 S
ne			Country		Series			Year of Issu	🗕 De 📥	a series
00 Shilling			Austria		1983-19	988 Issue		198	8 =	
Schilling			Austria		1002.44	988 Issue		198		5000

In the upper right corner, there is a quick search bar for finding the banknote you want by entering keywords. The blue arrow opens the advanced filter. More is described in the topic: <u>Filter, Search And Sort</u>

The Detail window on the right side shows the data for the selected banknote and its image. You can click it for a more detail view.

Below the image you have three tabs:

1. Details - you can change details of the selected banknote by double clicking a specific field.

2. Keywords/status. Here you can find the list of assigned keywords. For changes use the 'Edit Keywords' button. More is described in topic: Edit Keywords

By ticking the checkboxes in the Status list, you can change the status of the banknote.

3. Images - if the banknote has more than one image you can see them here.

5,000 Shilling (1988)	HQ
Details Keywords /	Status Images
General Name Country Series Year of Issue Denomination Currency Mintage Catalog World Paper M. No. Catalog No. Size / Shape Composition Size Shape Printer Signature Serial Number	5,000 Shilling Austria 1983-1988 Issue 1988 5000 S - Austrian schilling P-1535 Paper 160 x 80 mm
Motif Obverse Reverse Issued / Expiry	
First Year of Issue	1988 💌
Quick online search	d Delcampe 👻
Colnect	

On the bottom of the window you can find five tabs:

1. Linked Series - It's showing the banknotes which are the same country and series. On the right side you can see the properties of a banknote which is selected in the left grid.

2. Quantities - Here you can store all your inventory information. More is described in the topic: Quantities.

3. Purchases - Store all your purchases. This can be also used for trading just leave the values empty. More is described in the topic: <u>Purchases and Sales</u>.

4. Sales - Store all your sales. This can be also used for trading just leave the values empty. More is described in the topic: <u>Purchases and Sales</u>.

5. Cumulative Overview - Allows you to view the sums of quantities and values of all the records. More is described in the topic: <u>Cumulative Overview - Sums</u>.



In the Navigation bar is 'Quick filter' column where you can use different filters and limit your searching. More about it is described in topic: <u>Filter, Search And Sort</u>

Toolbar contains many different options. The most important are:

- Add Banknotes Automatically
- Add Banknote Manually
- Edit Banknote
- Delete Banknotes
- <u>Print Preview</u>
- Advanced Filter
- <u>Advanced Sort</u>

- Export View
- Customization
- Go to Colnect go to Colnect's webpage
- Synchronize data with Cloud
- <u>Auctions</u> Online Search

NOTE: Go to Colnect button

Go to Colnect's site by clicking on any banknote that has been downloaded from their page. There you can see others collectors inventory.

If you have added the banknote manually this option will not be available.

40	Collection	Data							
Country	Keywords	5tatus	Quantities	People	Conditions	Default Values	Import Data *	Export Data 👻	Change Database:
			Lookup Dat	ta			Exp	ort	Database

- Lookup Data (Country, Keywords, Status, Quantities, People and Conditions)
- Default Values
- Import Data
- Export Data
- Change Database it shows you current database. If you are using more databases you can switch among them in dropdown menu.
- <u>Manage Database</u>

Adding Banknotes

Banknote Mate allows you to create your banknote collection by using different adding features.

They are divided in three topics:

- Adding Banknotes Automatically
- Adding Banknotes Manually
- <u>Clone Existing Banknote</u>

Adding Banknotes Automatically

The Adding Banknotes Automatically option is the fastest way to add banknotes to your database. It enables you to connect to <u>Colnect's Free Banknote Catalog</u> database and download detailed information to your own collection.

To get there:

• click the 'Add Banknotes Automatically' button in the Toolbar or use the 'Ctrl+Alt+A' shortcut or

	ollection Data								- Andrew
	S				Q .	Q		7	WV In
Collection	Add Banknotes	Add Banknotes Manually *	Edit Banknotes *	Delete Banknotes	Print Preview	Advanced Filter	Clear Filter	Filter Builder	1
Modules	Automatically	Edit	Durikhotes	builkhotes	Printing	Theer		and Sort	3

• right-click the collection list (even if it is empty) and select 'Add Banknotes Automatically'

þ	Add Banknotes Automatically	Ctrl+Alt+A
Þ	Add Banknotes Manually	Ctrl+Alt+M
>	Clone Existing Banknote	
	Edit Banknotes	Ctrl+Alt+E
	Edit Keyword	
	Edit Status	
ł	Edit Multi Banknotes	
ł	Edit Multi Banknotes (Table)	
	Edit Multi Quantities	
	Delete Banknotes	Ctrl+Alt+D
ır	chases and Sales	

You can search by:

- Country
- Year of Issue

Search Parameters
Search Parameters
Country:
Mexico (2408)
Year of Issue:
2013 (26) Select Years
Banknote information imported from Colnect.com - Free online catalog
Clear Q Search Cancel

• Searching by Country

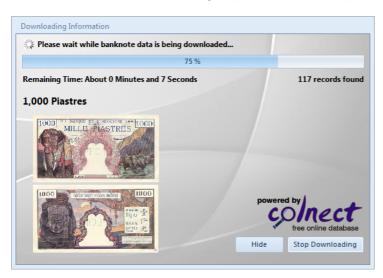
If you click the dropdown button you get a list of countries with the number of banknotes per country.

• Search by Year of Issue:

This filter can only be used when Country is selected. For example: if you have selected the country of Algeria and 1937 as the year of issue, all Banknotes issued in Algeria in 1937 will be displayed.

For multiple years of issue click the 'Select years' button to get the list of all the years of issue. Select all or just a few individual years at a time.

Hit the 'Search' button and the download window appears. The download process can take a few moments (depending on the number of banknotes being imported and on the speed of your internet connection):



After downloading has completed, a window with downloaded banknotes pop ups. Simply check the ones you want to add to your collection. Another option is to use multiple check functions above the banknote list. After checking hit the 'Save and Close' button.

Banknotes which are already in your collection are marked with red coloring and their status is displayed.

4		Banknote Search		
Edit				۵
Save and Cancel Imp	Detail and Card Card Column Customize View	Image Size +		
-	Uncheck All Check Selected Uncheck Selected Uncheck Selected Only With Images Only With Catalog No.	ected		
✓ Status	Image (Front) Image (Back)	Name	Country	Series
New Record		1,000 Pesos	Mexico	2004-2016 Issue
New Record		50 Pesos	Mexico	2004-2016 Issue
New Record		100 Pesos	Mexico	2004-2016 Issue
New Record		100 Pesos	Mexico	2004-2016 Issue
New Record		500 Pesos	Mexico	2004-2016 Issue
Already in Collection		100 Pesos	Mexico	2004-2016 Issue
Already in Collection		50 Pesos	Mexico	2004-2016 Issue
	m			*
26 records				

1. Check bar

Check or uncheck all the banknotes on the list. You can also select individual banknotes.

2. Filter bar - Filter the list of banknotes by

- show only new
- only with images
- only with catalog number

3. View customization

It allows you to choose among different views and to customize columns. You can also set a small, medium or large preview image size.

4. Import fields

Select importing fields for every banknote you want. In case you don't need certain data just uncheck it. Ignored fields are displayed in red letters under the Toolbar.

IMPORTANT NOTE: When you download new data it appears in your collection list regardless of which filters are turned on. This is how you are able to edit them immediately and avoid searching for them. To refresh the filter simply click the magnifier in the search bar.

In case you don't find certain banknotes, keep in mind that Colnect's database is being updated daily and may soon provide the missing banknotes. So, you can always try to find it with automatic import after some time.

Adding Banknotes Manually

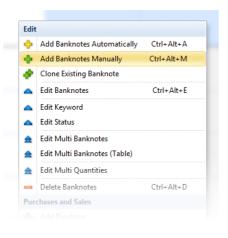
If automatic import doesn't contain all the data, you can still add banknotes to your personal database manually by using the 'Add Banknote Manually' option.

To get there:

• simply click the 'Add Banknote Manually' button in the Toolbar or use the 'Ctrl+Alt+M' shortcut or



• right-click the collection list (even if it is empty) and select 'Add Banknote Manually'.



The Banknote Properties window pops up. There are several different tabs with different fields to fill out, for example standard text/numerical fields and two types of fields which are linked to your List Items, known as 'Lookup List' field. All the available fields are optional, so you don't have to fill them all out. Just enter the data that's relevant to you. You can add some basic data and return later to add more.

Edit Control Contro Control Control
Save and Close Save and New Save and New (Clone) Delete Action Cancel and Close Add Image from File Remove Image Add Image from Device Name: 5,000 Shilling Image Image Image Image Country: Austria Image Image Image Image Series: 1988 1988 Image Image Image
Close New (Clone) and Close from File Image from Device Name: 5,000 Shilling
Country: Austria The second se
Country: Austria • Series: 1983-1988 Issue • Year of Issue: 1988
Year of Issue: 1988
Denomination: 5000 Vise. for decimals
Currency: S - Austrian schilling
Mintage:
Additional Personal Keywords / Status Quantities Purchases / Sales Images
Catalog Size / Shape Index
World Paper M. No.: P-153s Composition: Paper Y Auto Index: 0000004
Catalog No.: Size: 160 x 80 mm Colnect No.: 13728
Colnect Catalog No.: Wor:P-153s Shape: Custom Index:
Issued / Expiry Printer:
First Year of Issue: 1988 Signature:
First Date of Issue: 4.1.1988 Verial Number:
Last Year of Issue: Motif
Last Date of Issue: V Obverse: V
Reverse:
Record Added: 21.2.2018

The Banknote Properties window has a number of different types of fields. There are standard text/numerical fields, checkboxes, combo boxes and two types of fields which are linked to your List Items, known as 'Lookup List' fields.

Standard Text/Numerical Fields

Each page of the Edit Banknote Properties window contains a number of standard text/numerical fields. These fields are used for storing unique information. Some fields may contain text and numbers, others are limited to numerical values only. For example, the Print Run field will always be a numerical value, so entering text into that field is not permitted.

Combo Boxes

In Combo boxes (Condition, Hinged, Gum Condition or Shape and Material) you choose from fixed properties in the list.

Lookup List Fields

There are two types of Look up fields.

Country is the first look up field where you can quickly select the country from the existing (fixed) list. If you want to add a country that is not in the list yet, click the three dots button and write it in the left column of the pop up window. Then click the 'Add and Save' button and close it. After that, the new country will be added to the dropdown list for future use.

The second type of look up fields are Series, Color, Format, Emission, etc. that are gathering data from your list of banknotes.

In dropdown list the data based on your collection list is displayed, but you can add new category in all of them anytime. Just write new keyword in field and after you save your changes, the new series, color, format and emission value will be added to the drop down list for future use.

Editing Keywords and Status

In the Keywords/Status tab you can find list of already tagged keywords (if it is empty not keywords have been tagged) and a list of statuses.

* * 1 4	• 🔶 🔿 •	\$			Banknote Proj	perties		
Save and Sav	ve and S	w (Clone) Action	Delete	Cancel and Close	Add Image from File	Remove Image Images	Add Image from Device	<u>م</u>
Name: Country: Series: Year of Issue: Denomination: Currency: Mintage:	5,000 Shillii Austria 1983-1988 1 198 5000 S - Austriar	Issue 18 Tuse	. for decim	• ···				
Already Tagged			-	Stat	 Status Trave Wish Trade Sell Custom Tag For replace 			status to the ote click on checkbox
Record Added: 21	1.2.2018							

Next to the keywords list you can find three buttons.

If you click the blue triangle the Select Keywords list appears. You can click on the checkbox to add a keyword to a banknote.

The orange minus button deletes the keyword from the banknote's list.

If there is no appropriate keyword in the look up list, click the three dots button to add the keyword to it.

For adding status to a banknote, simply click the checkbox in the status list.

In the Keywords tab, you choose from the existing checkbox list, but you can also add your own keyword. Just write down the name in the left column, click the Add button and it will appear in the right column. By clicking Save and Close, it will appear in the statuses list, so you don't need to add it again.

Editing Quantities

In the Quantities tab you can add or change the banknote inventory information.

				Dan	knote Propert	ies				
	4									
		6	12	1			9			
	ve and New M	Save and New (Clone) Action	Delete		rom File In		d Image n Device			
Name:	5,000 Shi	lling		100 A		END	5000 5	1000	×11177	and the lot of the lot
Country:	Austria			·	PAP BLAUPAN			Ri A	Inon h	MUS TE
Series:	1983-198	3 Issue		-	AUST					
(ear of Issue:	19	988			(A	ART	aSHIGA			
Denomination:	5000	✓ Use	. for decimals			Color martin		315459.4	N IN MILE NO	
Currency:	S - Austri	an schilling	-		IIII MARKAN		JUUU F	UNFTAUSER	ND SCHILLI	NGILUU
dintage:										
-	<u> </u>									
	Personal	Keywords / St	atus Quan	titles Purchasi	es / Sales Im	nages				
Juantities				titles Purchasi	es / Sales In	nages				
	ituses dep	ending on qua						ell	Va	due
uantities	ituses dep		antities	Have Quantity	Wish Quantity	Trade Quantity	Quantity	iell Value	Va Price	lue Est.Value
uantities	ituses dep	ending on qua	antities	Have	Wish Quantity	Trade Quantity	Quantity	Value	Price	Est.Value
Change stat	atuses dep Co	ending on qua	antities	Have Quantity	Wish Quantity) 0	Trade Quantity 0	Quantity (Value 0 0,00 \$	Price 0,00 §	Est.Value 0,00
Change state Change state Condition	utuses dep Co (UNC)	ending on qua	antities	Have Quantity 0	Wish Quantity 0 0 0 0	Trade Quantity 0 0	Quantity (Value 0 0,00 \$ 0 0,00 \$	Price 0,00 \$ 0,00 \$	Est.Value 0,00

In the table you can find the default (pre-inserted) inventory information. You can simply add or change information in the table or use the buttons next to it.

The green plus button means Add the new row to list.

The blue triangle button is for editing the selected row.

The orange minus button deletes the selected row from the list.

If you want to change default (pre-inserted) inventory information, click the three dots button to change it.

In the tab you can also find parameter 'Change statuses depending on quantities' which will change system statuses depending on inserted quantities. For example: If you change Have quantity into 10, Wish into 0, Trade into 5 and Sell into 0 the statuses Have and Trade will be enabled and the statuses Wish and Sell will be disabled.

More about Quantities is described in the topic: Quantities.

Editing Purchases and Sales

In this tab you can edit your purchases and sales.

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Edi	t					۵
1		🔝 🙀		N (<u>.</u>	
	ve and Save and New New (Clone Action	Delete Cancel and Close			Image Device	
Name:	5,000 Shilling		FONFTAU	SEND	5000 9000	Y
Country:	Austria		V DO T			THER NUTER
Series:	1983-1988 Issue	•		ALC A		1
Year of Issue:	1988			N. A. H		esere
Denomination:	5000 👻	Use . for decimals	5000	John gert		NO SCHILLING SUDO
Currency:	S - Austrian schilling	, –	personal contract contract.			and a second control of the second statement of the second second second second second second second second se
Mintage:						
Additional	Personal Keywords	/ Status Quantities P	Purchases / Sales	images		
Purchases					Sums	
	Quantity Value	Sum Purchased t	from		Purchase Value (SUM):	780,00 S
7.2.2018 Good Sell	3 260,00	\$ 780,00 \$ Person A		▲	Sale Value (SUM):	900,00 \$
Good Sell	er				SUM:	120.00 \$
						120,00 5
				7	Average	
Sales			Purchase	es edit bu	ttons J ^{alue:}	260,00 \$
	Quantity Value	Sum Sold to			Sale Value:	300,00 \$
 19.2.2018 	3 300,00					
				1		
			Sales	edit butto	ns	
Record Added: 2	1.2.2018	Reco	rd Last Edited: 22.2.			

Next to the tables you can find editing buttons.

The green plus button means Add the new purchase/sale. The blue triangle button is for editing the selected purchase/sale. The orange minus button deletes the selected purchase/sale.

On the right side of the tab you can see the sums and the average values.

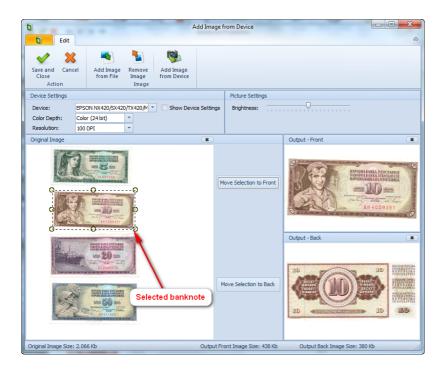
More about Purchases and Sales is described in the topic: Purchases and Sales.

Adding Images

You can use two options for adding images:

- Add Image from File or
- Add Image from Device.

You can add images from devices that support a Twain driver.



To get an image from a device please select the Device first and choose the quality of image with Color Depth and Resolution parameters. Then click the 'Add image from device' button in the Toolbar to start the image adding process. After the process has completed, the image appears below. On the left side is the original image and on the right is the output image. If you have scanned multiple banknotes, you can select a single one by clicking on the image and drawing rectangle around the banknote. Then click the 'Move Selection to Output' button and the selected area will appear in the Output window on the right. If you are satisfied with the output image, click 'Save and Close' in the Toolbar.

IMPORTANT NOTE: The scanned image will be preserved for future use. If you have scanned multiple banknotes you will not have to scan them again.

Please be aware that the image size will affect the program's speed. So try to keep images as small as possible. The recommended size is 14Kb - 40Kb.

Clone Existing Banknote

Another option in the 'Adding Banknotes Manually' dropdown menu is 'Clone existing Banknote'. With this option, you can simply duplicate existing banknote in your collection list.

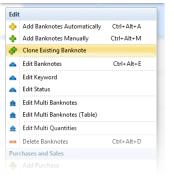
NOTE: You can't use this option in an empty database. Cloning is only possible with existing data.

To get there:

• click the 'Add Banknote Manually' button in the Toolbar and select 'Clone Existing Banknote' in the dropdown menu (see the display image on the left)

	-							Bankn	ote M
	llection Data		-	-	-	~			
01	2			1.2.		Cite	200		
Collection	Add Banknotes Automatically *	Add Banknotes Manually *	Edit Banknotes 🔻	Delete Banknotes	Print Preview	Advanced Filter	Clear Filter	Filter Builder	Ad
Modules		(T)			Printing		Filter	and Sort	
Quick Filte	er	Add Bank	notes Manually	Ctrl+Alt+M				P	
Status		Clause Evi	ting Banknote			Name			ords: Cour
 System 		Cione Exis	ung bankhole	N	atus	Name			Cour
🗹 all	ned	2+++-1			WISH	5,000 Shilling			Austr

• or right-click on the collection list and select 'Clone Existing Banknote'.



The form that appears is the same as for Adding banknotes, except that the fields are already filled with data from the existing banknote.

♦ <> × <> <> =			Banknote Prop	perties				X
Edit								~
ڬ 🔯	6			1	<u>(</u>			
Save and Save and Close New	Save and Dele New (Clone) Action	te Cancel and Close	Add Image from File	Remove Image Images	Add Image from Device			
Name: 5,000 S	hilling		FONET	USEND	5000	5000	¥ (1111172)	internet and a state
Country: Austria			LAP BE	-T & D	14 6.0	1 Ki A	THEN A MUS	TER
Series: 1983-19	88 Issue	-		EL.				6
Year of Issue:	1988			ACA	Ser Verte	X	asees y	
Denomination: 5000	▼ Use . for d	ecimals	5000	165	5000	FÜNFTAUSE	NO SCHILLING	5000
Currency: S - Aust	rian schilling	- L				-		12012012022229911-01
Mintage:								
Additional Personal	Keywords / Status	Quantities Pur	chases / Sales	Images				
Catalog		Size / Shape			Inc	iex		
World Paper M. No.:	P-153s	Composition:				uto Index:	0000004	
Catalog No.:		Size:	160 x 80 mm			olnect No.:	13728	
Colnect Catalog No.:	Wor:P-153s	Shape:			· (ustom Index:		
Issued / Expiry		Printer:			-			
First Year of Issue:	1988	Signature:			-			
First Date of Issue:	4.1.1988 💌	Serial Numbe	r:					
Last Year of Issue:		Motif						
Last Date of Issue:		Obverse:			-			
		Reverse:			-			
Record Added: 21.2.2018								

Find out more about 'Banknote properties window' under Adding Banknotes Manually.

Editing Banknotes

Banknote Mate allows you to edit your banknote collection by using different editing features.

They are divided in four topics:

- Edit Banknote
- Multi Edit
- Edit Keywords
- Edit Status

Edit Banknote

Editing Banknotes in table view without opening Banknote Properties window

The fastest way to edit banknotes is in table view without opening Banknote Properties window. Now you can edit Banknote properties by double clicking the record that you want to edit. You can click anywhere in the row, except on the image (this will open the Banknote Properties window).

In order to disable this option, you must go to <u>Settings</u> and in the 'Other' tab you uncheck the 'Enable Column Editing' checkbox.

Editing banknotes in the Detail window

In order to edit Banknote Properties, you can double click the Detail window on your right and change the properties line by line.

Editing banknotes using Banknote Properties window

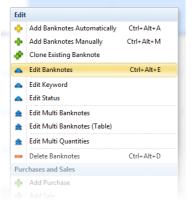
Still, the most common way for Banknote editing is through the Banknote Properties window.

There are three ways to get there :

- simply double click the image next to the banknote you want to edit in the collection list (if you have disabled table editing in <u>Settings</u> you can double click anywhere in the row of record you want to edit)
- select a banknote and click the 'Edit Banknote' button in the Toolbar or use the 'Ctrl+Alt+E' shortcut or



• right-click the banknote you want to edit and select 'Edit banknote'.



When you want to edit Banknote Details, just browse through the different tabs and see what information can be added and edited. All the available Fields are optional, so you don't have to fill them all out.

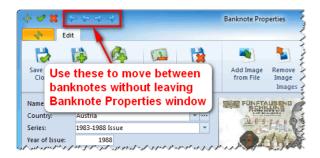
When done, hit the 'Save and Close' button and watch the Collection list change to reflect the changes you have made.

k 🗸 🗶 I 🗇					Banknote Pro	operties				X
	\$	6	13	1			1			
	e and ew	Save and New (Clone) Action	Delete	Cancel and Close	Add Image from File	Remove Image Images	Add Imag from Dev			
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Country:	Austria			·	PLAFT	ALBORT ACTIV	- 1		INCHI MIL	TER
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Denomination:	5000	▼ Us	e . for deci	imals	SUDO		ं मा		NO SCHULING	Sinn
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Mintage:										
Additional P	ersonal	Keywords / S	itatus C	Quantities	Purchases / Sales	Images				
Catalog				Size / Shap	e			Index		
World Paper M.	No.:	P-153s		Compositi	on: Paper		-	Auto Index:	0000004	
Catalog No.:	[Size:	160 x 80 m	n	-	Colnect No.:	13728	
Colnect Catalog	No.: \	Vor:P-153s		Shape:			-	Custom Index:		
Issued / Expiry				Printer:			-			
First Year of Issu	ie:	1988		Signature			-			
First Date of Iss	ue:	4.1.1988	-	Serial Num	iber:					
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				Reverse:			-			
ecord Added: 21										

Find out more about the 'Banknote Properties window' in Adding Banknote Manually.

Editing Banknotes one by one without leaving the Banknote Properties window

Banknote Mate allows you to edit banknotes one by one without having to leave the Banknote Properties window. So if you need to change one field for multiple banknotes with different values, you can use this option.



When you change value for one banknote and want to move to another, you don't need to click 'Save and Close' button but just click the blue arrows on the top of the window to move to the next one. The program will ask you for saving confirmation. You can disable this confirmation window in <u>Settings</u> and changes will be saved by default.

Edit Multi Banknote

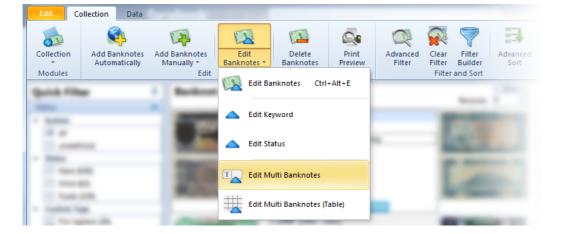
Edit View

NOTE: You can't use this option in an empty database. Multi Edit is only possible with existing data.

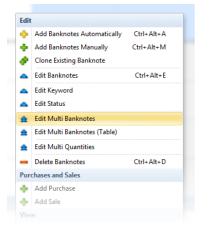
The 'Edit Multi Banknote' option allows you to edit multiple Banknotes simultaneously. When you need to add identical information in a field for several Banknotes, the Multi Edit function makes it much faster than adding information oneby-one for every single banknote. Select the banknotes you want to edit. You can use the standard Ctrl+click and Shift+click to select multiple banknotes. You can hold CTRL+left mouse click to select.

Then:

• click the 'Edit Banknote' button in the Toolbar and select 'Edit Multi Banknotes' in the dropdown menu or



• right-click the collection list and select 'Edit Multi Banknotes'.



All values you enter here will be applied to all selected banknotes. If you leave a box empty, that field will be left untouched for all selected banknotes.

If you check the box next to an empty field for all selected banknotes this field will be cleared. When you're done making changes, click Save and Close.

4		Multi Edit	X
Edit			~
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Save and Cancel Close and Close	Clear		
Action			
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General			
Name:	🗹 New name		
Country:		*	
Series:		-	
Year of Issue:			
Denomination:		•	
Currency:		•	
Mintage:			
Catalog		Size / Shape	
World Paper M. No.:		Composition:	-
Catalog No.:		Size:	-
Issued / Expiry		Shape:	-
First Year of Issue:		Printer:	-
First Date of Issue:	-	Signature:	-
Last Year of Issue:		Serial Number:	
Last Date of Issue:	-	Motif	
Images		Obverse:	-
🔲 Remove Front Im	lage	Reverse:	-
Remove Back Ima	age	Index	
Remove Addition	nal Images	Custom Index:	

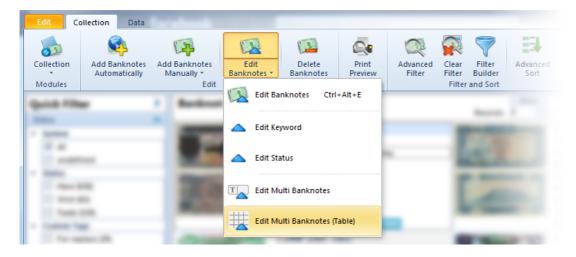
IMPORTANT NOTE: Be careful, it is possible to overwrite a lot of data with a few button clicks, so please remember that in the Edit Multiple Banknotes mode, all selected banknotes are affected by your changes.

Table View

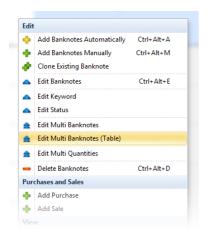
If you want to simply edit and manage your collection list in a table, you can use the Table View option. For this option, you don't have to previously select banknotes. You will be able to edit all the banknotes from the main view but if you select more than one banknote only selected banknotes will appear in the table.

To get there:

• click the 'Edit Banknote' button in the Toolbar and select 'Edit Multi Banknotes (Table)' in the dropdown menu or



• right-click the collection list and select 'Edit Multi Banknotes (Table)'.



The Multi Edit Table view is a different view of your collection list, where you can simply move across your data in a table and change the fields. With a click on any field, the dropdown arrow appears and you can select the data from the look up list or simply use the 'CTRL+C' and 'CTRL+V' option (copy paste). By copy pasting data you can edit loads of fields in a very short time.

Buttons in the Toolbar:

- The 'Column Customization' button allows you to drag and drop columns anywhere in the table,
- the 'Show Images' button displays an image of the banknote in the first column,
- the 'Show Detail' button displays a window on the right side with all the data of the selected banknote.

			Mult	Edit				
Edit								
Save and Close Actions	s Images Cust	Jumn Show Detail						
Name	Country	Series	Year of Issue D		Mintage	Composition 🔺	5,000 Shilling (1988 -)
5,000 Shilling	Austria	* ··· 1983-1988 Issue		5000 👻 S - Austrian sch 👻		Paper 💌	IN FONFTAUSEN	5000
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100 Euro	Euro	2002 "Signature Duisenberg" Issue	2002	100 € - Euro	1	Paper	Name	5,000 Shilling
500 Euro	Euro	2002 "Signature Duisenberg" Issue	2002	500 € - Euro	1	Paper	Country	Austria
5 Euro	Euro	2002 "Signature Duisenberg" Issue	2002	5 € - Euro		Paper	Series	1983-1988 Issue
50 Euro	Euro	2002 "Signature Duisenberg" Issue	2002	50 € - Euro		Paper	: Year of Issue	1988
100 Pesos	Mexico	2004-2016 Issue	2013	100 \$ - Mexican peso		Paper	Denomination	5000
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20 Pesos	Mexico	2004-2016 Issue	2013	20 \$ - Mexican peso	1	Polymer	Mintage	
5,000 Rubles	Russia	1997-2014 "New Ruble" Issue	2010	5000 p Russian ruble		Paper	Catalog	
500 Rubles	Russia	1997-2014 "New Ruble" Issue	2004	500 p Russian ruble		Paper	World Paper M. N	P-153s
50 Rubles	Russia	1997-2014 "New Ruble" Issue	2004	50 p Russian ruble		Paper	Catalog No.	
10 Rubles	Russia	1997-2014 "New Ruble" Issue	2004	10 p Russian ruble		Paper	Size / Shape	
100 Rubles	Russia	1997-2014 "New Ruble" Issue	2004	100 p Russian ruble		Paper	Composition	Paper 160 x 80 mm
1,000 Rubles	Russia	1997-2014 "New Ruble" Issue	2004	1000 p Russian ruble		Paper	Size	100 X 00 mm
200 Tolarjev	Slovenia	1992-2005 Issue	2004	200 Slovenian tolar		Paper	Printer	
500 Tolarjev	Slovenia	1992-2005 Issue	2001	500 Slovenian tolar		Paper	Signature	
10,000 Tolarjev	Slovenia	1992-2005 Issue	1994	10000 Slovenian tolar		Paper	Serial Number	
5,000 Tolarjev	Slovenia	1992-2005 Issue	1993	5000 Slovenian tolar		Paper	Motif	
1,000 Tolarjev	Slovenia	1992-2005 Issue	1993	1000 Slovenian tolar		Paper	Obverse	
10 Tolarjev	Slovenia	1992-2005 Issue	1992	10 Slovenian tolar		Paper	Reverse	
50 Tolarjev	Slovenia	1992-2005 Issue	1992	50 Slovenian tolar		Paper	Issued / Expiry	
20 Tolarjev	Slovenia	1992-2005 Issue	1992	20 Slovenian tolar		Paper	First Year of Issue	1988
100 Tolarjev	Slovenia	1992-2005 Issue	1992	100 Slovenian tolar		Paper	First Date of Issue	4.1.1988
5 P			2002			· •	Last Year of Issue	

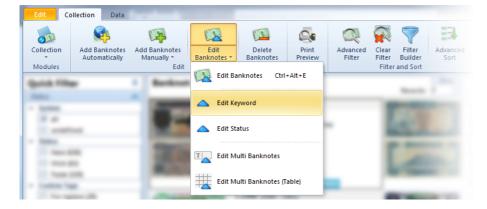
Edit Keyword

The 'Edit Keyword' option allows you to change keywords for single or multiple banknotes.

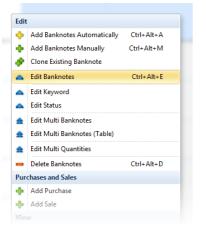
To get there:

If you want to edit keywords just for one banknote simply select a single one. For editing keywords for multiple banknotes (at the same time) select the banknotes you want, then:

• click the 'Edit Banknote' button in the Toolbar and select 'Edit Keyword' in the dropdown menu or



• right-click the collection list and select 'Edit Keyword'



First select the banknote you want to edit and click 'Edit Keyword'. Then check all the keywords that are relevant for a selected banknote in the Keywords window. There might already be some keywords checked.

Single Edit keywords

Only keywords that belong to the selected banknote appear in status window. All the changes will affect only the selected banknote.

Multi Edit keywords

You can select multiple banknotes and change their keywords all at a time.

In the Keywords window, you can set three different checkbox statuses, but the gray checkbox is the default one: Click one (checked) - all selected banknotes will receive the selected keywords. Click two (unchecked) - status will be removed from the selected keywords. Click three (gray checkbox) - this will not affect the selected keywords.

In the bottom of the window, there is the checkbox 'Remove Existing Keywords'. If you check it, all the keywords of the selected banknotes will be removed.

Edit Status

You have different options for changing banknote's statuses.

Option 1:

The simplest one is to choose among three most common statuses. To do so, just single click the icons HAVE / WISH / TRADE / SELL next to an image of a banknote. An active icon is colored, and and inactive one just has a gray frame. It is possible to disable this option in <u>Settings</u>.



Option 2: You can change statuses in the detail window on the right.

100 Francs	ALBERT A	100
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Details	Keywords / Status	Images
Assigned I	(eywords	
		Edit Keywords
Status		
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V Custom	-	
For	Replace	
		Customize
		Customize

Option 3

You can change statuses of single or multiple banknotes by using the 'Edit Status' option.

To get there:

If you want to edit the status of just one banknote, simply select a single banknote. For editing statuses of multiple banknotes (at the same time), select the banknotes you want, then:

• click the 'Edit Banknote' button in the Toolbar and select 'Edit Status' in dropdown menu or

	<u></u>	1		1	Q .	2		\bigtriangledown	
Collection	Add Banknotes Automatically	Add Banknotes Manually *	Edit Banknotes *	Delete Banknotes	Print Preview	Advanced Filter	Clear Filter	Filter Builder	Advanced Sort
Modules		Edit	🔯 Edit Ba	inknotes Ctri	+Alt+E		Filter	and Sort	-
-		1000	📥 Edit Ke	yword		_			
<u>-</u>	-		🛆 Edit St	atus		-	1	- 6	12
-	-	100	Edit M	ulti Banknotes				14	-
1.000	-		Edit M	ulti Banknotes (T	able)	-			100

• right-click anywhere in the collection list and select 'Edit Status'.

-	Add Banknotes Automatically Add Banknotes Manually	Ctrl+Alt+A Ctrl+Alt+M
÷	Add Banknotes Manually	Ctrl+ Alt+ M
÷		CULLARCEIN
	Clone Existing Banknote	
	Edit Banknotes	Ctrl+Alt+E
	Edit Keyword	
	Edit Status	
£	Edit Multi Banknotes	
£	Edit Multi Banknotes (Table)	
\$	Edit Multi Quantities	
-	Delete Banknotes	Ctrl+Alt+D
Purc	hases and Sales	
٠	Add Purchase	
٠	Add Sale	
View	/	

Single Edit Status

In status window appear only statuses that belong to selected banknote. All the changes will effect only selected banknote.

Multi Edit Statuses

In the status window, you can set three different checkbox statuses, but the gray checkbox is the default one: Click one (checked) - all selected banknotes will receive the selected status.

Click two (unchecked) - status will be removed from the selected banknotes. Click three (gray checkbox) - this will not affect the selected banknotes.

Statuses
Select Status Checked
Have Unchecked
Custom Tage Gray For replace
Remove Existing Statuses
Save and close Cancel

In the bottom of the window, you find the 'Remove Existing Statuses' checkbox. If you check it, all the statuses of the selected banknotes will be removed.

Import Banknotes from Colnect Account

If you already have Colnect account you can simply import all the information.

To get there:

• click the 'Colnect' button in the Toolbar and select 'Import from Colnect Account' in the dropdown menu

4				ç	١			
Print Current View -	Export View 🔻	Customize Table *	Details View 👻	Colnect	Synchro	Auctions		
View Next - 1000 +	of 53	Customiz	zation	-	to Colnect	Ctrl+Alt+C	-	
- 1000 +	0155		- Denomina	t 꼊 Im	port from Colr	nect Account	2	1000
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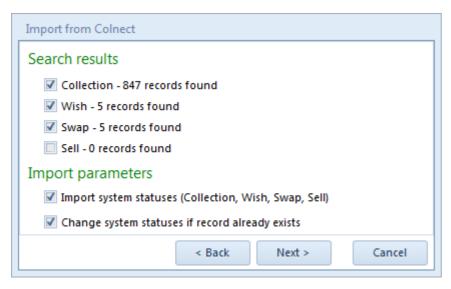
On the window which appears you must insert your Colnect user name and click 'next' button.

Import from Colnect
User's information
Colnect Username (Member Login):
Colnect User
< Back Next > Cancel

The information about your account will be downloaded. After that the window with parameters will appear.

Here you can select which group of banknotes you want to import. You can choose if the status information will be imported and if existing statuses will be changed.

After selecting parameters click 'next' button and the information will start importing. The process can take several minutes (it depends on the size of collection and speed of your internet connection).



Update Banknotes Automatically

The data in Colnect database are constantly improving and to get these improvements you have to update your current records.

To get there:

• Click the 'Add Banknotes Automatically' button in the Toolbar and select 'Update Banknotes Automatically' in the dropdown menu.,

Edit Co	llection Data					
0				1	Q .	Q
Collection *	Add Banknotes Automatically *	Add Banknotes Manually 🔻	Edit Banknotes 🔻	Delete Banknotes	Print Preview	Advanced Filter
Modules	Add Bank	notes Automatical	y Ctrl+Alt+A	-	Printing	
	Undate R	anknotes Automati	cally			
		anknotes Automati	cany			

In the windows that appear you can select the items and fields you want to update. With "Check for updates" parameter you determine the time period of changes.

Update Record	S		
Update Para Last update:			
Records to U	pdate	Fields to Update	
Main	Form Records (1964)	All Fields	Edit
🔘 All Re	cords (1964)	Custom Fields	
Select	ed Records	Edit fields	
		Edit fields - change e	existing values
		Edit only empty field existing values	s - don't change
Check for up	dates		
In Last:	30 days		
Since:	◎ 1.1.2013 ▼		
Show log		< Back Next >	Cancel

After setting the parameters to your needs click 'Next' button.

The program will search for records that have been changed. The process can take several minutes (it depends on the size of collection and speed of your internet connection).

When the search is finished the 'Search results' will appear.

To start updating records click 'Next' button. The process can take several minutes (it depends on the size of collection and speed of your internet connection).

After that the 'Update result' will appear with number of records updated.

In the Left-Bottom corner you can find 'Show log' button. Here you can find the Update log with update details. All the Update logs are stored into database so you can check them later.

Quantities

With this tool you can manage inventory information for each banknote.

Here you can store your Have, Wish, Trade and Sell quantities, Sell and Catalog values and Album information. All these information you can store for individual Condition.

You can manage inventory information in several different ways.

Editing information in table view without opening any window

The fastest way to edit banknote inventory information is in the table on the bottom of the Collection window. Here you can edit information by double clicking on a record that you want to edit.

In the table you will find the default (pre-inserted) inventory information. If you want to change default (pre-inserted) inventory information, click the three dots button on the right side next to a table to change it. More about that is described in the topic: <u>Lookup Data</u>.

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Linked Series Quan	tities Purchases Sales	Cumulative Ove	erview - Sums									✓ F	ed / E First Y
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* Condition	Certified By	Quantity			Quantity	Value			Value	-	Album	- l Inde	Last D
•		0	0	0	(0,00 \$	0,00 \$	0,00 \$	0,00 \$	0,00 \$			
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Extremely Fine (EF/XF)		0	0	0		0,00 \$	0,00 \$	0,00 \$	0,00 \$	0,00 \$			(
Fine (F)		0	0	0	(0,00 \$	0,00 \$	0,00 \$	0,00 \$	0,00 \$			-
		· · · · · · · · · · · · · · · · · · ·			·			_					f

Here you can find two parameters:

- Hide empty records This will hide all the rows without any information. If this parameter is disabled, the rows with values are colored green.
- Change statuses depending on quantities This will change system statuses depending on inserted quantities. For example: If you change Have quantity into 10, Wish into 0, Trade into 5 and Sell into 0 the statuses Have and Trade will be enabled and the statuses Wish and Sell will be disabled.

Editing information using Quantity window

Next to the table you can find four buttons.

The green plus button means Add the new row in to list.

The blue triangle button is for editing the selected row.

The orange minus button deletes the selected row from the list.

If you want to change default (pre-inserted) inventory information, click the three dots button to change it. More about that is described in the topic: <u>Lookup Data</u>.

Add Quantity			
Condition:		Value:	
Condition:	Uncirculated (UNC)	Price:	0,50 \$
Certified By:		 Est. Value: 	1,00 S
Quantity:		Catalog:	
Have:	10	Value:	1,00 \$
Wish:	0	Value 2:	1,20 \$
Trade:	5	Album:	
Sell:	5	Album:	•
Selling value:	1,20 \$	Page:	
		Location:	
			OK Cancel

Editing information using Banknote Properties window

More about that is described in the topic: Adding Banknotes Manually.

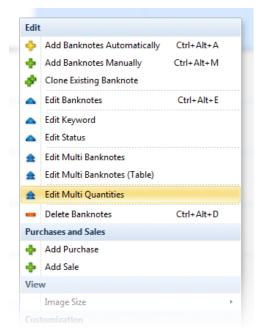
Edit Multi Quantities

IMPORTANT NOTE: Be careful, it is possible to overwrite a lot of data with a few button clicks, so please remember that in the Edit Multi Quantities mode all selected banknote are affected by your changes.

Select the banknotes you want to edit. You can use the standard Ctrl+click and Shift+click to select multiple banknotes. You can hold CTRL+left mouse click to select.

Then:

• right-click the collection list and select 'Edit Multi Quantities'.



All values you enter here will be applied to all selected banknotes. On the top you can see the count of selected banknotes.

If you leave a box empty, this field will be left untouched for all selected banknotes. If you check the box next to an empty field for all selected banknotes this field will be cleared. On the top you have two parameters:

- Edit existing quantities All the values will be changed into a new value
- Add new record in quantities Leave the existing values intact and add the new record in quantities.

When you're done making changes, click OK.

Add Quantity			
You have 83 sele	ected records		
O Edit existin	ng quantities 👘 🔘 Add new	record in quan	tities
Condition:		Value:	
Condition:	Uncirculated (UNC)	Price:	✓ 8,00 \$
Certified By:	•	Est.Value:	✓ 11,00 \$
Quantity:		Catalog: -	
Have:	25	Value:	✓ 10,00 \$
Wish:	0	Value 2:	✓ 11,00 \$
Trade:	✓ 1	Album:	
Sell:	15	Album:	-
Selling value:	✓ 12,50 \$	Page:	0
		Location:	□
			OK Cancel

Purchases and Sales

Here you can store all your purchases and sales for each banknote. You can also store your swap information.

You can add or edit purchases and sales in several different ways.

Editing information in main Collection window

The fastest way to edit banknote inventory information is in the main Collection window.

On the bottom of the window you will find two tabs (Purchases and Sales).

	Nor B	200		20		200 Francs	Belgium	1994-	2001 ND Issue	1995	•
	Linked Series	Quantities	Purchases	Sales							► ▼
	Date 7.10.2014 Good Selle 1.11.2014	Quantity 20 er 50			200,00 \$	Purchased from Person Test A Person Test B		♣	Sums: Purchase Sum: Sale Sum: SUM:	600,00 \$ 630,00 \$ 30,00 \$	-
]		70	1		600,00		Edit buttons	1	Average: Purchase Values: Sale Values:	8,5714 \$ 12,60 \$	-

Next to the table are three buttons.

The green plus button means add the new purchase/sale. The blue triangle button if for editing the selected purchase/sale. The orange minus button deletes the selected purchase/sale.

On the right side of the tab you can see sums and average values.

If you click green plus button or blue triangle button the Edit window appears.

Add Purchase		
Date: Quantity: Value:	7.10.2014 • 20	Sum: 200,00 \$
Purchased From:	Person Test A	sum: 200,00 s
Note: Good Se	ler	Add new person
		OK Cancel

Here you can enter values about purchase or sale. For adding new person click three dots button and the People lookup will appear.

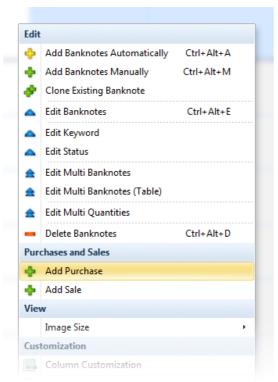
Editing information using Banknote Properties window

More about that is described in the topic: Adding Banknotes Manually.

Add multi purchases and sales

Select the banknotes you want to add purchase or sale. You can use the standard Ctrl+click and Shift+click to select multiple banknotes. You can hold CTRL+left mouse click to select.

Than right-click the collection list and select 'Add Purchase' or 'Add Sale'.



Values you enter here will be applied to all selected banknotes. On the top you can see the count of selected banknotes.

Add Pur	rchase				
You ha	ve 39 sele	cted records			
Date:		5.11.2014	-		
Quanti	ty:	30			
Value:			3,00 \$	Sum:	90,00 \$
Purcha	sed From:	Person Test B	}		•
Note:	Great Buy	/			
				OK	Cancel

Cumulative Overview - Sums

Cumulative overview allows you to view the sums of quantities and values of all the records.

The View is divided into two views: Cumulative view and Total sum of all the records.

The Cumulative view on the left side has a dropdown menu with different categories among you can choose. Below you can find the list of information based on selected category with sums of quantities and values.

On the right side is Total sum window. Here you can find the sums of all the records in database.

IMPORTANT NOTE:

The filters effects the cumulative overview that offers you many possibilities for different cumulative views. For example: If you select 'Algeria' and 'Austria' as Country in quick Filter you will have cumulative sums only for these two countries.

4			_								
Linked Series Quan	tities Pu	rchases Sal	es Cumula	ative Overvie	w - Sums	- Cumul	ative by 📜				
Cumulative by: Cour	ntry		-						Total		
*	-	Have Qty.	Wish Qty.	Trade Qty.	Sell Qty.	Sell Value	Price	Est.Value 🔺	Quantities		
Aruba		135	54	27	81	972,00 \$	1.080,00 \$	1.350,	Have Qty.	1.640	
Austria		30	12	6	18	216,00 \$	240,00 \$	300,	Wish Qty.	656	
Azerbaijan		200	80	40	120	1.440,00 \$	1.600,00 \$	2.000,	Trade Qty.	328	
Brazil		20	8	4	12	144,00 \$	160,00 \$	200,	Sell Qty.	984	1
Cayman Islands		340	136	68	204	2.448,00 \$	2.720,00 \$	3.400, =	Values		
Chad		130	52	26	78	936,00 \$	1.040,00 \$	1.300,	Sell Value	11.808,00 \$	
Euro		40	16	8	24	288,00 \$	320,00 \$	400,	Price	13.120,00 \$	
Fiume		80	32	16	48	576,00 \$	640,00 \$	800,	Est.Value	16.400,00 \$	
Russia		30	12	6	18	216,00 \$	240,00 \$	300,	Catalog Value	9.840,00 \$	
Slovenia		40	16	8	24	288,00 \$			Catalog Value 2	14.760,00 \$	
Somaliland		205	82	41	123				Purchase / Sale	(a ana ao a	
Uganda		300	120	60		2.160,00 \$			Purchase	3.750,00 \$	
									Sale	4.290,00 \$	

Filter, Search And Sort

Filter & Search

Collection Data			B	anknote Mate 2018			
ollection Add Banknotes Ad	d Banknotes Edit	Delete anknotes Print Preview Printing	Advanced Filter		Image Size * View * View *		etails iew *
uick Filter 🕴	Banknote Collection			Records: 0 2 -	Next 1000 C of 53 Search Records		*
atus 🔨	Year of Issue				Search By All Fie	lds 🔻 🔍	× -
System	First Date of Issue 🔻	× Las	t Date Advanced Fi	lter 📃 🕞			
undefined	Status		 Denomination 	on 🔻	-		
Status	Country -		 Currency 	•	-		
Have (37)	Sell Value 🔻 =	Catal	og Value 🔻 =	Have Qty.	▼ =		
Wish (13)	Image (Front) Image (Bac	k) Status	Name	Country	Series	Year of Issu 👻 🛙	enomini 📤
Trade (12)		HAVE WISH TRADE	5,000 Shilling	Austria	1983-1988 Issue	1968	=
Quick Filter		HAVE WISH TRADE SELL	50 Schilling	Austria	1983-1988 Issue	1986	
(all) (undefined) Austria (6) Brazil (6)		HAVE WISH TRADE SELL	20 Schilling	Austria	1983-1988 Issue	1986	
Euro (7) Mexico (3) Russia (6) Slovenia (9)		HAVE WSH TRADE	500 Schilling	Austria	1983-1988 Issue	1985	
United Kingdom of Great Britain (United Kates of America (6) Yugoslavia (7)		HAVE WISH	100 Schilling	Austria	1983-1988 Issue	1984	
		HAVE WISH TRADE	1,000 Schilling	Austria	1983-1988 Issue	1983	

Quick Filter

The Quick Filter is in the navigation bar on the left side of your screen. It is divided into two groups: Status and View by.

In status group you find list of statuses with the number of banknotes for each status - for example Wish (158) means that you have 158 banknotes in your collection which are marked with the 'Wish' status.

You can also find banknotes with undefined statuses by selecting the 'Undefined' checkbox. These are banknotes with no status defined.

To filter your collection, simply click the checkbox in front of statuses. You can also select multiple checkboxes.

NOTE: The 'Status' group affects the 'View by' group. For example: *If you have selected the 'Wish' status in the 'Status' group and you choose 'Country' in the 'View by' group, only the countries from your wish list will be listed below.*

View by group has a dropdown menu with different categories among you can choose and below *a* list of properties displays.

To filter your collection, simply click the checkbox in front of statuses. You can also select multiple checkboxes.

Quick Filter Status	~
✓ System	
📝 all	
undefined	To activate Quick filter
✓ Status	simply click on check box
Have (43)	
🔲 Wish (50)	
Trade (41)	(
✓ Custom Tags	Here you can change View
E For replace (1)	by categories
View by	
Country	•
🔽 (a))	A
🔲 🚛 🖉	
Afghanistan (10)	Here you can see list of
Åland Islands (3)	properties
🗌 Albania (1)	proportioo
Albania (4313)	
Albania (1)	
Algeria (6)	
Andorra (French) (41)	
Andorra (Spanish) (2)	
Argentina (28)	

NOTE: Quick filter has a one-second delay.

Advanced Filter

The Advanced Filter option allows you to search/filter your data with more specific criteria.

Click the Advanced Filter icon in the Toolbar, or click on the blue arrow in the upper right corner of the Main View to make the Advanced Filter window appear.

Advanced Filter contains certain parameters (search fields). Black arrow in front of search fields allows you to set different filter criteria.

In the look up fields such as Country, Emission or Format only the previously imported parameters appear. You can select more than one parameter by checking multiple checkboxes.

In the upper right corner there is Search edit. You can search by all fields or select a single one from the list.

NOTE: Click on the magnifier icon to refresh the search list.

Results will be displayed in your Main View.

In the middle of the Advanced Filter window, there is a paging tool.

It's not a part of the Advanced Filter, but due to potentially large amounts of data in your collection list, the displayed records are limited to 1000 records per page. You can move through the pages by using the 'Prior' and 'Next' buttons. You can also change the number of displayed records by manually changing the value.

NOTE: When Advanced Filter is on the Advanced Filter window will turn yellow.

You can remove the filters by clicking the 'Clear Filter' button in the Toolbar. When the filter is cleared, the Advanced Filter window will turn white again and the whole collection list will be displayed in the Main View.

Sorting

To simply sort banknotes in your collection list, click the table header in the Main View.

The most basic way to sort your banknotes in the collection list is to click the column header of the field that you want to sort.

For example: If you want to sort by Series, click the header of the Series column in the list. Instantly, your list will rearrange in alphabetical order. For the other way round, just click the header again to reverse the order.

Banknote Mate even lets you sort multiple fields. Hold Shift key and click the headers.

NOTE: The Sort option is only available in 'Detail' and 'Detail and Picture' view.

Advanced Sort

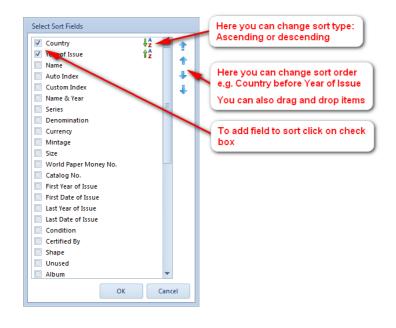
For more advanced sorting, use the 'Advanced Sort' button in the Toolbar.

In the pop up window, you can select fields for sorting the banknotes in your collection list.

You can change sort type from ascending to descending or opposite by clicking on the $\frac{1}{2}$ icon. In the right column there are arrows that can help you change the sort order (you can also drag and drop items)

For example: If you want to sort firstly by Country and secondly by Year the Country must be higher on the list than Year, but if you want to sort firstly by Year and secondly by Country, then you have to drag or move Year with arrows above the Country.

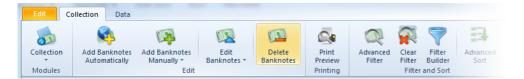
Click OK to refresh the sort.



Delete Banknotes

You can delete single banknotes one by one or you can delete multiple banknotes all at a time. For deleting multiple banknotes you must first select the banknotes using 'Ctrl+click' and 'Shift+click'.

· You can delete banknotes by clicking the 'Delete Banknotes' button in the toolbar



• or right clicking on the banknote and selecting the 'Delete Banknotes' option.

Edit		
÷	Add Banknotes Automatically	Ctrl+Alt+A
•	Add Banknotes Manually	Ctrl+Alt+M
٠	Clone Existing Banknote	
	Edit Banknotes	Ctrl+Alt+E
^	Edit Keyword	
	Edit Status	
	Edit Multi Banknotes	
\$	Edit Multi Banknotes (Table)	
	Edit Multi Quantities	
-	Delete Banknotes	Ctrl+Alt+D
Purc	hases and Sales	
٠	Add Purchase	
٠	Add Sale	
Viev	v	
	Image Size	÷

Auctions - Online Search

With this tool you can easily search through online auctions. Just select the banknote you want to search and use the 'Online Auction' feature.

To get there click the 'Auction' button in Toolbar.

								~ ⊘
	4				CO			
> Com					~	O		
🖞 Image	Print Current	Export	Customize	Details	Colnect	Synchro	Auctions	
🔍 Size 💌	View 🔻	View *	Table *	View *	-	.		
2	View		Customiz	ation	Colnect	Cloud	Online Search	

In the window that appears you can select the type of search keywords.

On the bottom you have two buttons to online auctions: eBay and Delcampe.

NOTE: In the settings you can choose which eBay you want to use (ebay.com, ebay.de, ...).

Online Auctions	
Use in search parameter:	
Country	
Vear of Issue	
World Paper Money No.	
Search Keyword:	
Austria 1988	
Close After Search	
Close	Go to eBay Go to Delcampe

You can also use the Quick online search that you find on the bottom-right corner of the main Collection window.

2010	Size	160 x 80 mm	ſh
2010	Shape		
÷ •	Printer		
<u>}</u>	Signature		
	Serial Number		
<u>}</u>	Motif		
So to Banknote	Obverse		
	Reverse		
5	Issued / Expiry		
>	First Year of Issue	1988 💌	
strian schilling	Quick online search	~	
P-148	eBay 🔻	d Delcampe 👻	
	Colnect		
Current Datab	ase: Banknote Mate.fd	b - 'C:\Banknote Mate 😝]

Lookup Data

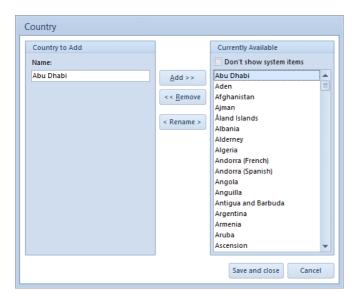
Banknote Mate contains some basic lookup data such as Country, Keywords and Status. New lookup data is also added, if a downloaded banknote contains lookup data that is not already in the database.

You can also add/remove lookup data yourself by choosing the type of lookup data to add/remove on the Data-page of the ribbon:



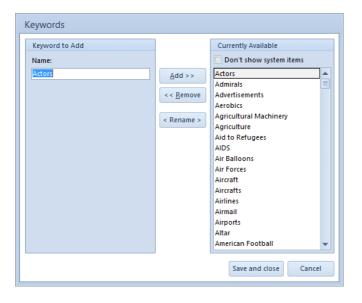
Country

There is a list of available default countries. You can add and remove or rename countries from the list but you cannot remove or rename the system records.



Keywords

There are also default list keywords. You can add and remove or rename keywords from the list but you cannot remove or rename the system records.



Status

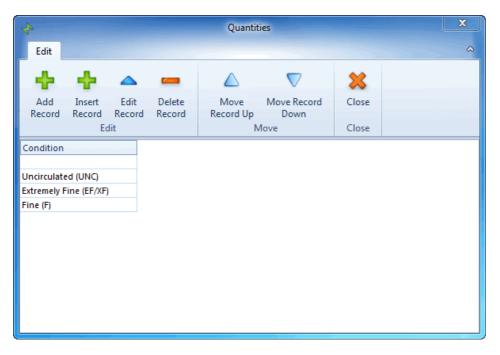
You have three main statuses, 'Have', 'Wish', 'Trade' and 'Sell', which you can sort with blue arrows on the right. You can Add Status or Add Group, Edit or Delete it. To save changes click Save and Close.

Edit Statuses	
🕂 🗛 Add Status	💠 Add Group
🔺 Edit	🗕 Delete
✓ Status	†
Have	↑ ↓ ↓
Wish Trade	
 Custom Tags 	*
For replace	
	Save and close Cancel

Quantities

Here you can change default values in quantities. With buttons 'Move Record Up' and 'Move Record Down' you can change the record's position.

NOTE: With changing records in this lookup you don't have influence on inventory information already added to the banknotes.



People

Add, Edit or Delete people. The People are used in purchases and sales.

NOTE: With changing records in this lookup you also change the values already added to banknotes. If you delete a person that person will be deleted from all purchases and sales.

*				People		X
Edit						~
+		-	*			
Add Record	Edit Record	Delete Record	Close			
	Edit		Close			
Search						
Search	Records		Q #			
Name		•	eMail	Phone	Address	
Person A						
Person B						
Person C Person D						
Person D						

Condition

Add, Edit or Delete conditions. The conditions are used in quantities.

4		Condi	tions		X
Edit					۵
🔶 🔶 🔺	-	\bigtriangleup	∇	×	
Add Insert Edi Record Record Reco		Move Record Up	Move Record Down	Close	
Edit		N	love	Close	
Condition					
Uncirculated (UNC)					
About Uncirculated (AU)					
Extremely Fine (EF/XF)					
Very Fine (VF)					
Fine (F)					
Very Good (VG)					
Good (G)					
Fair (FR)					
Poor (PR)					
		5			

Default Values

With this feature you can store the default values to the fields. That values will be inserted when you add the new record.

To get there click the 'Auction' in Toolbar (Data Tab).



On the top you can find options 'Use in Automatic Import' where you can enable/disable the default values in automatic import.

In two tabs 'General' and 'Personal' you can find all the banknote properties. All the fields with values will be included.

4	Default Values	×
Edit		۵
Save and Close Action	Clear All	
Options Use in Automation	Import	
General Personal		
General		
Name:	Default Name	
Country:	▼	
Series:	•	
Year of Issue:		
Denomination:	Size / Shape	
Currency:	Composition:	-
Mintage:	Size:	-
Catalog	Shape:	-
World Paper M. No.:	Printer:	-
Catalog No.:	Signature:	-
Issued / Expiry	Serial Number:	
First Year of Issue:	Motif	
First Date of Issue:	Obverse:	-
Last Year of Issue:	Reverse:	-
Last Date of Issue:	▼ Index	
	Custom Index:	
		.::

Print Preview

Banknote Mate has two print previews.

The simplest ones are Print Current View and Print Cumulative View.

To get there:

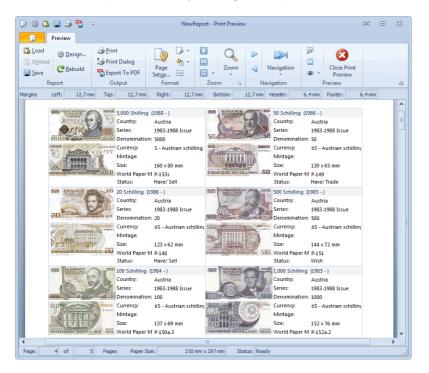
• click the 'Print Current View' button in the Toolbar.

2											4
Jan 1	🐖 💎	3	:=	5	4				ço	(
.ed	Clear Filter Filter Builder	Advanced Sort	Table View *	Image Size *	Print Current View *	Export View *	Customize Table *	Details View *	Colnect	Synchro	Auctions
2	Filter and Sort				There			ization	Colnect	Cloud	Online Search
5			Records: 0	Prior	Print C	urrent View	3 15		Q # ¥	1,000 Sch	nilling (1983) 🗧
2		Country	-	Series	Print C	umulative V	iew Issu	▼ Denomin	ation Curr 🔺		TAUSEND
1							_				100
ing		Austria		1983-19	88 Issue		19	988	5000 S - A		
5	mm										Real P

The layout will be exactly the same as the view, so if you customize the view, it will be reflected in the print preview. **NOTE: The Status icons will be replaced by text.**

The Print Current Layout window contains a lot of customization options for the printout such as font, header, footer, page numbering, etc.

You can even export to PDF by clicking the 'Export to PDF' button in the ribbon.



• click the 'Print Cumulative View' button in the Toolbar.

11. 1	A	3	:=	51	4				ço	(
d	Clear Filter Filter Builder	Advanced Sort	Table View *	Image Size *	Print Current View *	Export View *	Customiz Table *			Synchro	Auctions
	Filter and Sort						to	omization	Colnect	Cloud	Online Search
		F	Records: 0	Prior ÷		urrent View	-	;	Q # ¥		hilling (1983)
		Country	-	Series	Print C	umulative V	iew Is	ssu 🕶 Deno	mination Curr 4		SCHICLING
ņg		Austria		1983-198			3	1988	5000 S - A 🛙		

The layout will be exactly the same as the 'Cumulative Overview - Sums' view on the bottom of main window.

2	Preview					TYCWIN	leport - Pr							(m		
Load U <u>n</u> loa	<u> </u>	<i>₿</i> '8	5 📬	Ŵ	D Back	nat + ground +	_	hole Page	Q	⊳ <u>N</u> ext P	age		D Thumbnai		3	
Save	Design <u>R</u> ebuild	Print Prin Dialo	t Export og To PDF	Page Set <u>u</u> p		Page Width	🔛 Pa		Zoom *	Previo	us Page	Navigation *	③ View →	Clos	se Print eview	
	Report	Out			Format			Zoom	6		Navigat	ion		Preview		
IS	Left: 12,7 mm Top	o: 12,7 mm	Right:	12,7 mm	Bottom:	12,7 mm		0,1111	Footer:	6,4 mm						
		 Have Qty. 	Wish Qty.	Trade Qty.	Sell Qty.	Sell Value	Price		Est.Value	Catalog	Value	Catalog Value 2	Purchase	Sale	İ	
	Austria	326		0	0		00 S	0,00 S		0 S	0,00 S			900,00 9		
	Brazil	0		0	0		00 S	0,00 S	0,0		0,00 \$			0,00 9		
	Euro	0			0		00 S	0,00 S	0,0		0,00 \$			0,00 9		
	Mexico	0			0		00 S	0,00 S	0,0		0,00 \$			0,00 9		
	Russia Slovenia	0			0		00 S	0,00 S	0,0		0,00 S			0,00 9		
	United Kingdom of Great	0			0		0 5	0,00 \$	0,0		0,00 \$			0,00 1		
	United States of America	0			0		00 5	0,00 \$	0,0		0,00 \$			0,00 9		
	Yugoslavia	0	0	0	0	0,0	00 S	0,00 S	0,0	0 S	0,00 S	0,00 S	0,00 S	0,00 \$		
		326	523	0	0	0,0	0 \$	0,00 \$	0,0	0 5	0,00 \$	0,00 \$	780,00 \$	900,00 \$	1	

The other option enables you to print more advanced reports.

To get there:

• click the 'Print Preview' button in the Toolbar.

	ollection Data								~
5	\$			12	Q .	Q		\bigtriangledown	E
Collection	Add Banknotes Automatically *	Add Banknotes Manually *	Edit Banknotes *	Delete Banknotes	Print Preview	Advanced Filter	Clear Filter	Filter Builder	Advanced Sort
Modules		Edit			Printing		Filter a	and Sort	5

All the filters in the Main Window will be included in Print Preview. For example: If you select 'Algeria' in your collection list, only Algerian banknotes will appear in the Print Preview list. Reports always reflect what you have filtered in your collection list.

CHOOSE THE REPORT dropdown menu (below the Toolbar) You can choose among different reports: Card view, List view, Picture view

The Toolbar is divided in 4 sections:

1. OUTPUT

Print your banknote list directly or with a print dialog. Export your banknote in many ways (pdf, xml, odt, jpg...) but note that not every export is optimized for every report!

2. ZOOM

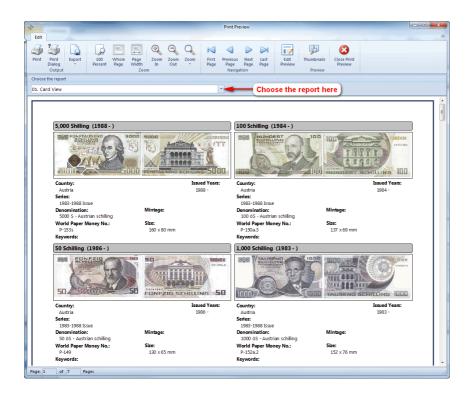
Set your print preview with different zoom options.

3. NAVIGATION

Browse the print preview with navigation buttons or simply scroll through it.

The Edit Preview button allows you to edit existing reports or to create new ones.

The Thumbnails button reveals thumbnail column on the left.



IMPORTANT NOTE: The difference between 'Print Current Layout' and 'Print Preview' options. If you have 5000 Algerian banknotes in your list, only 1000 of them will be printed in the Print Current Layout option, as the view is always set to 1000 records per page. But in the Print Preview option all 5000 banknotes will be printed.

Customization

Banknote Mate allows you to customize the views depending on your preference. You can also change/move columns.

Banknote Mat	te 2018						
Clear Filter Advanced Filter Builder Sort	nced Table Image Print Current Export Custo				Customize Table v View v		
Filter Builder Sort	View • Size • View •	View *		ation		Cloud	
Country	Detail and Image	or 55 Seal	Show Grid Lines				
Austria	Card Detail		Shov	/ Indicator		E	
Austria	Card Image		Σ Shov	/ Footer - Su	ms	Γ	
	155-156 154		∳_⇒ Auto	Width			VERR
Austria	1983-1988 Issue		Rest			TALISE	
S S S S S S S S S S S S S S S S S S S	when post and when	manne		m	white	~	Details General

Change View

You can set the view to:

- Detail
- Detail & Image
- Card Detail
- Card Image

You can set the image size to small, medium or large in all the views with images (except in 'Detail').

Customize Table

To move a column into a different place, drag the column header into the desired place

To add a new column to a view or to remove a column from a view

- click the 'Customize Table' button in the Toolbar and select Column Customization or
- right click the view and select Column customization.

A small window will appear in the bottom right corner containing the headers of all columns not currently shown in the view.

You can drag columns from this window and into the column header to add columns to the view. You can also drag columns from the header into the customization window to remove them from the view.

You can also toggle Column lines, Indicator or Autowidth on and off

- click the 'Customize Table' button in the Toolbar and select Show Column Lines/ Show Indicator/ Autowidth or
- right-click the view and choose Show Column Lines/ Show Indicator/ Autowidth.

NOTE: Autowidth option is available in 'Card Detail' and 'Card Image' views.

Application Layout

You can change the Application layout in Settings. The Settings icon is in the very top left corner of the program:



In the General tab you can choose among three different Color schemes and two Ribbon styles.

Settings							
General	Sorting	Directories	Custom Fields	Online Auctions	Other	License Information	
General							
Localizat	ion						
	ation Langu	iage:		Applicati	on La	yout Style	
Curren	English		•	rippiread		jour orjio)	
s	cy.						
Applicati	ion Layout						
Color S	icheme:						
Blue	e	•					
Ribbor	n Style:						
_	ce 2010	•					
Upgrade		ck for Upgrad					
			Check for U	parada			
Alw	ays		Check for U	pgrade			
Res	tore Defaul	ts				Apply OK	Cancel

Import from text file (CSV)

If you already have some collection list you can import it into Banknote Mate.

To get there:

Click the 'Import Data' button in the 'Data' Toolbar and select 'From Text File (CSV)' in the dropdown menu.



In the windows that appear you have to provide Import File, Delimeters and Text Qualifier which you have in import file.

If the import file contains field names select 'First Row Contains Field Names' parameter. With 'First Data Row' you specify with which line the data starts.

You can also specify the Decimal separator, Thousand separator and Date format.

By importing images you must provide the absolute path to the image. The absolute path contains the root directory, all other subdirectories and a file name. For example: C:\Images\Banknotes\0001.jpg.

After setting the parameters to your needs click 'Next' button.

Import from Text File							
Import Parameters							
Import File:	Import File:						
C:\Banknote Mate Database\import.c	sv 🕒						
Delimeters	Text Qualifier						
 Semicolon (;) 	Ouble Quote (")						
🔘 Comma (,)	Single Quote (')						
🔘 Tab	🔘 None						
First Row Contains Field Names First Data Row:	Decimal Separator: , Thousand Separator: .						
1 ‡	inousanu separator:						
Date Format:							
D.M.YYYY (31.1.2018)	•						
IMPORTANT NOTE: By importing images you must provide the absolute path to the image. The absolute path contains the root directory, all other subdirectories and a file name. For example: C:\Images\Banknotes\0001.jpg.							
	< Back Next > Cancel						

In the 'Field Mapping' windows you define which column from your file will be imported in which field in Banknote Mate.

In the left column (Target Fields) is the list of the fields found in Banknote Mate. In the right column (Source Field) you have to select the columns from your file. If your file contains field names some source field may be automatically selected.

After selecting the fields click 'Next' button and the importing procedure will start. The process can take several minutes (it depends on the size of import data).

After that the 'Import result' will appear with number of records imported.

Field Mapping		
You can define the field mapp fields in the Source and fields i	ings. Set Source fields to specify the correspondence betwe n the Destination.	en
Target Field	Source Field	
Image (Front)	Image F (Column 21)	
Image (Back)	Image B (Column 22)	
Name	Name (Column 2)	
Country	Country (Column 3)	
Series	Series (Column 4)	
Year of Issue	Issued Year (Column 5)	
Denomination	Denomination (Column 6)	
Print Run	Print Run (Column 7)	
Color	Color (Column 8)	
Michel No.	Michel No. (Column 11)	
Catalog No.	Catalog No. (Column 14)	
Issued By		
Date of Issue	Date of Issue (Column 15)	
Issued By		

Import from Banknote Mate Database

If you want to merge two databases or import a friend's database you can do it with that feature.

To get there:

Click the 'Import Data' button in the 'Data' Toolbar and select 'From Banknote Mate Database' in the dropdown menu.

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Collection	Data 🤜	🛏 Data To	olbar					4	
	L						Chan	ge Database:	
N 🔍 🍋						Current:	Banknote Mat	e.fdb - 'C:\Banknote Ma	
Country Keywords	Status Quar	ntities People Cond	itions Default Values	Import Data 🔹	Export Data 🔻	Database	ID: E426BBF4-	1026-41C6-B20F-8380AE	
	From Text File (CSV)				Database				
Quick Filter	¥	Banknote Colle							
Status	^			1				Records	
✓ System		Image (Front)	Image (Back)	From Banknote Mate Database			atabase	Country 🗧	
 ✓ all □ undefined ✓ Status 				60 F	rom Colnect	t Account	6	Austria	
Have (37)				HAVE	James	~~~	mana	Ennann	

In the windows that appear you have to provide the database which you want to import.

You can choose between importing all the records in database or importing only new records (the records which are not in current database).

If you choose importing only new records you have to choose the key field and the system will check if the records already exist based on the key field you selected.

Under Additional Information you can include or exclude the personal information which you want to import.

After setting the parameters to your needs click 'Next' button and the importing procedure will start. The process can take several minutes (it depends on the size of import data).

After that the 'Import result' will appear with number of records imported.

Import from Database							
Import Parameters Import Database: C:\Banknote Mate Database\Banknote Mate.fdb							
Import Data							
Import only new							
Key field: Colnect's Number 🔻							
IMPORTANT NOTE: The system will check if the records already exist based on the key field you selected.							
Additional Information							
☑ Import statuses							
✓ Import quantities							
Import purchases							
✓ Import sales							
< Back Next > Cancel							

Export Data

Banknote Mate has three ways of exporting data.

Export current view

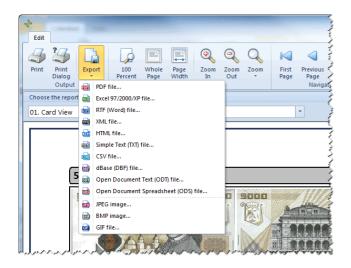
Here you can export to Excel (*.xlsx), XML, HTML and JPG or BMP image.

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Clear Filter Filter Builder	Advanced Sort	Table View 👻	Image Size *	Print Current View *	Export View *	Customize Table *	Details View 🔻	Colr	nect	Synchro	Auct
Filter and Sort			V	/iew				Colr	nect	Cloud	Online
	F	Records: 0	Prior ‡ -	Next 1000 ‡ of		port to Excel (*.xl	sx)	Q	* 🔾		ling (198
	Country	•	Series		Ex Ex	port to XML		nation	Curr 4		SCHIL
	Austria		1983-1988	3 Issue	Export to HTML			5000	S - A 🛙		Sel la
	Austria		1983-1988	3 Issue	Export to JPG Image			50 ^{öS -} schi		100	
	Austria		1983-1988	3 Issue		1986	5	20	öS - schi	HUND	A A

The layout will be exactly the same as the view, so if you customize the view it will be reflected in the export. **NOTE: The Status icons (Have, Wish, Trade, Sell) will be replaced by text.**

Export Print Preview

In the Print Preview window, you can find the Export button in the Toolbar. It contains several export types. The current chosen report will be exported.



NOTE: Not every export is optimized for every report!

Customize Export

The Export Data button can be found in the Data Tab toolbar:

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-4-	Collection	Data										4
		₽		#	S 2		T				Char	nge Database
	6	5	_					~ ••	U,	Current: Bankn	ote Ma	te.fdb - 'C:\B
Country	Keywords	Status	Qua	ntities	People	Conditions	Default Values	Import Data *	Export Data *	Database ID: E42	6BBF4	-1026-41C6-8
			Loo	kup Da	ta			Exp				Datab
Quick F	ilter		¥	Ba	nknote	Collecti	on			TXT		
Status			^	Imag	e (Front)	Imag	e (Back)	Status	CITER .	HTML		Country
✓ System	1					imag						Country
✓ Status	defined			9669 T	A		timi i	HAVE WISH TRADE		Export Images		: Austria
🗌 Ha	ve (37) sh (13)	paper			SPALENIA Server and			WISH	<u>جور ر</u>	shilling ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~		: Austria

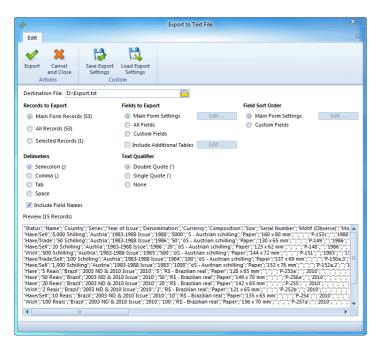
These are the exports that can be customized.

Export to TXT file

In the Export to Text window you can select the items and fields to export and set the sort order (or use the Main Form Settings).

You can customize Delimeters and Text Qualifier as well. In the bottom of the window you can see an export preview.

Name your Destination File and click the Export button in the Toolbar.



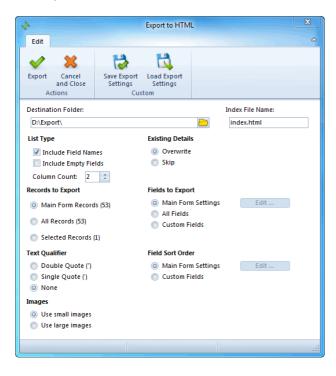
NOTE: You can also save export settings.

Export to HTML file

In the Export to HTML window you can select the items and fields to export and set the sort order (or use the Main Form Settings).

You can customize Delimeters and Text Qualifier.

Name your Destination Folder and Index file name, then click the Export button in the Toolbar.



NOTE: You can also save export settings.

Export Images

NOTE: Only images will be exported here.

In the Export Images window you can select the Items to Export and what to do with Existing Details.

Name your Destination folder then click the Export button in the Toolbar.

* Export Images	X
Edit	~
✓ ¥	
Export Cancel	
and Close Actions	
Destination Folder:	
D:\Export\	
Records to Export	
Main Form Records (53)	
 All Records (53) Selected Records (1) 	
Images	
 Export small images 	
Export large images	
Existing Details	
Overwrite	
Skip	

Statistics

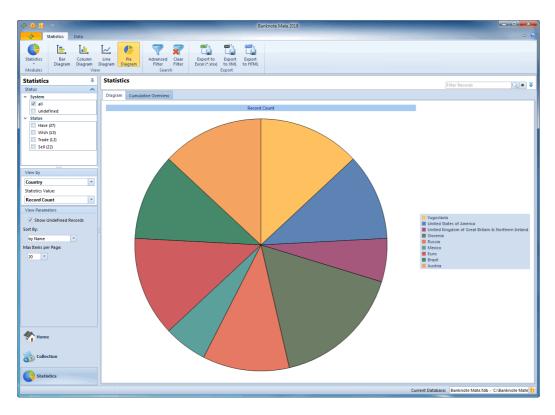
Sooner or later, you will want to check some statistics in your collection. To get to the Statistics window, click the shortcut in the Navigation bar or choose it from the dropdown menu in the Toolbar (upper left corner).

You are able to choose from a variety of statistics and view them as a:

- bar
- column
- line
- pie diagram.

Diagram buttons are in the Toolbar next to Advanced Filter icon. More about the Advanced Filter is described in <u>Filter</u>, <u>Search and Sort</u>.

You can change statistic parameters in the Navigation bar.



You can also use table view of statistic values.

To get there:

• click the 'Cumulative Overview' tab button just above the chart

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Statistics Data													ی م
Statistics Bar Column Diagram Diagram	Line Pie Advanced Cl Diagram Diagram Filter Fi	lear Exp	ort to Export I (*.xisx) to XMI	Export to HTML									
Modules Vie			Export										
Statistics 	Statistics										Filter Record	ds	Q # ¥
Status System	Diagram Cumulative Overview												
	View By	-		Status Qt	v.		Oua	intities	_			Quantities	
undefined		Count	Have Qty. Wi		de Qty. Sell Qty.	Have Qty.	Wish Qty.	Trade Qty. Sell	Qty.	Sell Value Price			Value Catalog 2
✓ Status	Austria	7	6	1	3	4 32	6 523	3 0	0	0,00 S	0,00 S	0,00 S	0,00 S
Have (38)	Brazil	6		2	0		0 (0	0,00 S		0,00 S	0,00 S
Wish (13)	Euro	7		0	0		0 (0	0,00 S		0,00 S	0,00 S
Trade (13)	Mexico	3		0	0		0 (0	0,00 \$		0,00 S	0,00 S
🔲 Sell (24)	Russia Slovenia	6		6	4		0 0		0	0,00 S 0,00 S		0,00 S 0,00 S	0,00 S 0,00 S
	United Kingdom of Great Britain & No			3	4		0 (0	0,00 \$		0,00 \$	0,00 \$
	United States of America	6		0	6		0 0		0	0,00 \$		0,00 \$	0,00 \$
View by	Yugoslavia	7		1	0		0 0		0	0,00 \$		0,00 \$	0,00 S
Statistics Value Record Count View Parametes Soft By by Name Max Rems per Page: 20 *													
Home													
Statistics		54	39	13	14 3	4 326	523	0	0	0,00 S	0,00 S 0	0,00 S	0,00 S
	4		П										Þ
										Current Databa	ise: Banknote	Mate.fdb - 'C:\	Banknote Mate 🗧

Synchronize data with Cloud

Synchronizing data with Dropbox cloud allows you to transfer data between multiple devices by using an online cloud, so no cable connection is needed.

The Dropbox cloud is one of the most used clouds; it is free and includes a least 2GB of space. In order to use synchronization, you require a Dropbox account. You can create it on <u>www.dropbox.com</u>.

IMPORTANT NOTES:

- Synchronization is not automatic, so you have to run it manually every time you want to synchronize your data.
- Before starting synchronization, we strongly suggest you to make a backup of all your databases.
- If you are using multiple databases, you have to set synchronization for each database separately.

Before starting, we suggest you to delete all the data on your secondary devices, otherwise the sample data will be transferred into your main database. Do not delete data in your main database!

This manual is divided into two parts. Please read the manual very carefully.

The first part describes how to set a "connection" between the devices you want to use and the second part how to use synchronization.

Setting the "connection" between devices:

How to get there:

• In the Desktop version, click the 'Synchro' button in the Toolbar

5							^ ⊘
Table Ima View + Siz	Export View *	Customize Table マ Customiz	Details View 👻	Colnect Colnect	Synchros Cloud	Auctions Online Search	

• In the Mobile version, click the 'Tools' button in the upper-right corner and then select 'Synchronization'

	About
	50 20 Read Manual
	Au 19 Contact Us
	20 Settings
Banknote Collection (50)	Au 19 Synchronization
Country, Year of Issue DESC	50 Synchronization
Sort Order Tools sh	Au 19 Synchronization - Settings
5,000 Shilling (1988) Austria 1983-1988 Issue	Manage Cloud Databases
5000 S - Austrian schilling O O O C O O O O O O O O O O O O O O O	Au 19 10 Currently Opened:
Austria 1983-1988 Issue	Banknote Mate Mobile.sdb
20 öS - Austrian schilling	Au Change Database

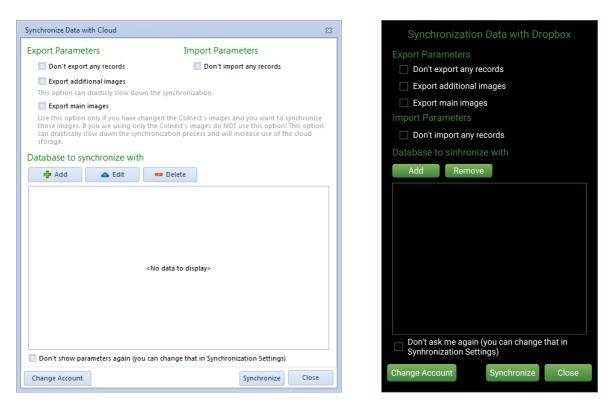
First you have to connect to Dropbox (only once).

If you are using a Google email or account for Dropbox, please click the "Sign in with Google" button; otherwise just enter your email address and password.

After connecting to Dropbox, the parameter window will appear.

Desktop version:

Mobile version:



Here you have Export and Import Parameters and a list of Databases to synchronize with.

Export Parameters:

- Don't export any records If you want only one-way synchronization and you want to use a currently opened database only as a client (just to receive information), use this option.
- Export additional images If you have additional images and if you want to synchronize with other devices, this option can drastically slow down synchronization, especially if you are using large high-quality images.
- Export main images Use this option only if you have changed the Colnect's images and you want to synchronize those images. If you are using only the Colnect's images do NOT use this option! This option can drastically slow down the synchronization process and will increase use of cloud storage.

Import Parameters:

• Don't import any records - If you want only one-way synchronization and you don't want to import data from another databases/devices, use this option.

Use Export and Import Parameters only for special/custom synchronization and if you fully understand what it is there for. If you are not sure, simply leave all the parameters unchecked.

Databases to synchronize with:

Here is a list of Databases you want to synchronize with. When runnin synchronization for the first time, the list is empty and no actions are required on your part.

If you have already performed synchronization on any other device and if you want to synchronize data, you have to add that database. Click the Add button and select the database from the list.

If you are synchronizing data between two devices, you require a single database in that list, and if you are synchronizing data between three devices, you require two database in that list, etc.

When you have set all the parameters and the database list, you can click the "Synchronize" button and synchronization will begin.

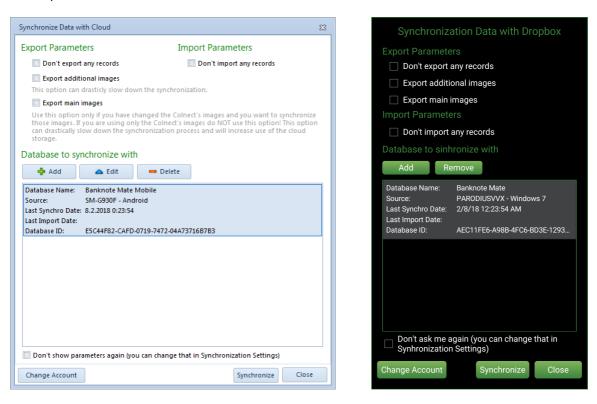
If you are performing synchronization for the first time and you have a very large database, the procedure can take several minutes to complete. Duration of future synchronizations depends on the changes you make.

Once synchronization is completed, you have to open Banknote Mate or Banknote Mate Mobile on the other (second) device and run synchronization on that device. On the second device, you have to add the database from the first device into the list of Databases to synchronize with. After finishing synchronization on the second device, you have to go back to synchronization on the first device and add the database from the second device into the list of Databases to synchronize with. If you want to synchronize three databases, you have to do that on all three devices.

These synchronization settings need to be set only once and in the end it should look like this:

Desktop version:

Mobile version:



Using synchronization:

Once you have successfully set the "connection" between the devices, you can start synchronizing the data between devices.

IMPORTANT NOTES:

- If you delete the data on one device, those data will also be deleted on all other devices.
- If you add the same banknote into two "connected" databases and run synchronization afterwards, the banknote will be duplicated.
- If something goes wrong during synchronization (loss of internet connection, closing application, etc.) just run it again and the process will resume.

How to use:

When you have made some changes (adding, editing or deleting data) and you want to transfer these changes to another device, you have to run synchronization on both devices. First you have to run synchronization on the device, on which the changes were made, in order to transfer the data to the cloud. When synchronization is completed, you have to run synchronization on the second device, in order to transfer data from the cloud.

For easier and faster use of synchronization, you can set the synchronization procedure to "one click synchronization". To do that, simply check the 'Don't show me again' option in Welcome and Parameter windows. In order to set those parameters back to default or to change synchronization parameters, you can use the 'Synchronization - Settings' option.

Adding a new device:

If you want to add a new device, you have to empty the database on that device first. Secondly, run synchronization on the new device, set the parameters and add all the databases from other devices as described in the first part of this manual. Then you have to run synchronization on all other devices and add the new device into database list as described in first part of that manual. If you have set "one click synchronization", use the 'Synchronization - Settings' option.

Troubleshooting:

If for any reason you want to delete the cloud databases, you can do that by choosing "Manage Cloud Databases". Here you can find all the databases in your Dropbox cloud.

Settings

We recommend everyone to take a look at the program's Settings before starting to use it seriously, because there are several options that affect how the program acts and how various functions work.

How to get there:

• To open the Settings window, choose the Settings icon in the top left corner of the program or

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Collection Data					-
		1	L.		
Collection dd Banknotes		d Banknotes	Edi		Delete
Modules Settings	N	/anually ▼ Edit	Bankno	otes *	Banknotes
Quick Filter	¥	Bankno	te Colle	ectio	n á
Status	^	Image (Front	9	Image	(Back)
✓ System		inage (From			(Dack)
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undefined		Carles -			35010 1 6
v Status	_			EUNITAUS	END SCHELING DUILL

• go to the Edit tab and click Settings.



The Settings window consists of five tabs.

General

Here you can change the language of a program. At the moment you can choose between 12 languages. You can also set the currency.

The Color Scheme is by default set to Blue, but you can set it to Silver or Black. You can also change the Ribbon style from Office 2010 to Office 2007.

The Update option allows you to automatically check for updates always, weekly, monthly or never. We recommend you have this option enabled. It checks for new versions of Banknote Mate, when the program is started.

Settings							
General	Sorting	Directories	Custom Fields	Online Auctions	Other	License Information	
General							
Localizat	tion						
Applica	ation Langu	lage:					
	English		*				
Curren	icy:						
S							
Applicat	ion Layout						
Color S	Scheme:						
Blu	e	-					
Ribbor	n Style:						
Off	ice 2010	-					
Upgrade							
Autom	atically Che	ck for Upgrad	e:				
Alw	ays	-	Check for U	pgrade			
Res	tore Defau	lts				Apply OK	Cancel

Sorting

When the program is sorting the records, it can omit the words in the list. You can select to omit them in Name or Series or both. Also you can add or remove words from the list to omit when sorting. Do this by using the Add and Remove button.

The other option is to Sort Catalog Codes as Numbers.

Settings										
General	Sorting	Directories	Custom Fields	Online Auctions	Other	License Information				
Sorting										
Fields				Other						
🔲 Na	me	Sort Catalog Codes as Numbers								
🔲 Se	ries									
Omit the f	following	words when s	orting:							
			Add]						
the		4	Remove)						
a an										
de het		=	=							
een			-							
die der										
das des										
dem										
ein eines										
einer										
einen la	1									
le les										
les										
Rest	ore Defaul	Its				Apply OK	Cancel			

Directories

Here you can change your default Database and Backup folder.

NOTE: Changing them will not move any backup or database files. You cannot change the Settings folder.

Settings							
General	Sorting	Directories	Custom Fields	Online Auctions	Other	License Information	
Director	ries						
Databas	e						
Databa	ase Folder:						
C:\	Banknote N	/late Database	١			<u></u>	
Backuj	p Folder:						
C:\	Banknote N	/late Database	١			<u></u>	
Synchro	nization						
Temp F	older:						
· ·		/late Database	\			—	
User							
	gs Folder:						
C:\	Users\Paro	dius\Documen	ts\Banknote Mate	Λ			
Res	tore Defau	Its				Apply OK	Cancel

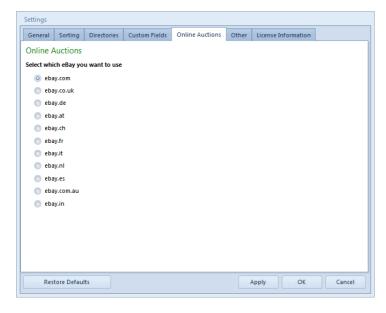
Custom Fields

Here you can change the name of custom fields.

Settings						
General Sorting	Directories	Custom Fields	Online Auctions	Other	License Information	
Custom Fields						
Rename custom f	īelds					
Custom 1 =	Sample 1					
Custom 2 =	Sample 2					
Custom 3 =	Sample 3					
Restore Defa	aults			- /	Apply OK	Cancel

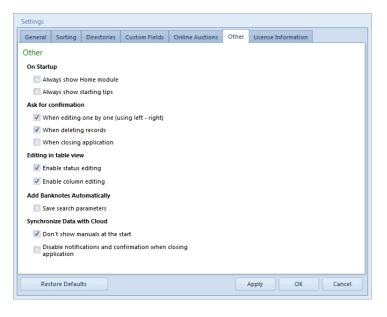
Online Auctions

Here you can choose which eBay you want to use in Auctions. More about that is described in the topic: <u>Auctions -</u> <u>Online Search</u>



Other

Check the box for the 'Startup', 'Ask for Confirmation' and 'Editing' in table view properties.



License Information

You can see your license information here or change any data if necessary.

Settings							
General	Sorting	Directories	Custom Fields	Online Auctions	Other	License Information	
License	informat	tion					
Compute	er ID:						
1000		80					
Registra	tion Name:						
Reg	istered Use	r					
Registra	tion Key:		_				
10000							
Change	License Inf	ormation					
	been Defen						Grout
Res	tore Defau	Its				Apply OK	Cancel

The Restore Defaults button in the bottom left corner of the Settings window allows you to change settings back to default.

Manage Database

The 'Manage Database' icon is in the very upper left corner of the Banknote Mate window.

To get there:

• click the icon in the top left corner of the program or



• go to the Data tab and click the Manage Database icon in the Toolbar.

<> 😫 🔅 🍫									Bankn	note Mate 2018		
Collectio	n Data	-	- Data	Tab								
Country Keyword	s Status	Quan		Condition	s Default Values	Import Data ▼	Export Data *		ange Database: late.fdb - 'C:\Bankn 4-1026-41C6-B20F-		Manage Database	
		Look	up Data			Exp	port		Database		0	
Quick Filter		¥	Banknote	Collecti	on					Rec	ords: 0 ‡	- 1000
Status		^	Image (Front)	Ima	ge (Back)	Status	Name		Manage	Database		
 ✓ System ✓ all □ undefined ✓ Status 						HAVE WISH TRADE	5,000	Shilling	Austria		33-1988 Issue	
Have (37)				50 50		HAVE		and a strange and a second				

The General tab has three options:

- Change Database contains the list of Databases that have been previously opened. You can remove the current database from the list and replace it with a new one by clicking the Change button.
- Open Database you can browse for an existing Database. Once the database is opened, it will be added to the Change database list.
- Create New Database First select the folder where you want to create the new database, enter the name and click Create. Once it's created you can immediately open it.

In the Backup /Restore tab you can create a backup of current database. You can create it in any directory you want. The other option is to restore a backup database. **NOTE: It will overwrite the currently opened database**.

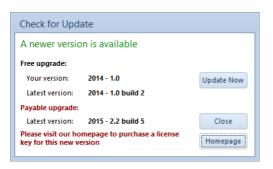
Check Update

When you start Banknote Mate it always checks for updates by default.

You can change it in Settings> General> Update. By clicking the 'Check for Update' button you can also manually check for updates.

Settings							
General	Sorting	Directories	Custom Fields	Online Auctions	Other	License Information	
General							
Localizat	ion						
Applica	ation Lang	uage:					
	English		-				
Curren	cy:						
S							
Applicati	ion Layout						
Color S	Scheme:						
Blue	e	-					
Ribbor	n Style:						
Off	ice 2010	-					
Upgrade							
Autom	atically Che	ck for Upgrad	e:				
Alw	ays	-	Check for U	pgrade			
	Mar	nually Cl	neck for L	Jpdate			
Res	tore Defau	Its				Apply OK	Cancel

If a newer version is available, the update information appears:



You have two different upgrades available, a free one and a payable one. The free upgrade doesn't require buying a license, while the payable one naturally does.

If you have decided to upgrade the program, click 'Update now' and choose which upgrade (free or payable) you want.

The update file will be automatically downloaded and will immediately start installing automatically.

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If the upgrade process doesn't start immediately, first close the program and then go to C: \Users\UserName\Documents\Banknote Mate and run the .exe application manually.